



Home Efficiency Assistance Program (HEAP)
Weatherization for Low-Income Colorado Springs Utilities homeowners



1. APPLICANT INFORMATION:

Form with fields for Last Name, First Name, Age, Street Address, City, Zip, Primary phone #, other phone, Mailing Address (PO Box), Zip, E-mail, and Co-Applicant.

2. HOUSEHOLD INFORMATION:

Form with fields for People living in home, Adults over 18, Disabled, Elderly (60 or older), Children 5 to 18, Children under 5, marital status, home ownership, type of home, year built, internet service, and previous weatherization.

3. COLORADO SPRINGS UTILITY INFORMATION REQUIRED & ATTACH A COPY OF A RECENT SPRINGS UTILITIES BILL: check appropriate boxes

Form with checkboxes for SPRINGS UTILITIES N. Gas, Electric, and water, and a field for Colorado Springs Utilities Account number #.

4. QUALIFY BY LOW-INCOME INCOME PROOF OR LEAP: Call ERC @ 591-0772 if you have any questions

Form with instructions for income proof, checkboxes for various income sources, fields for yearly and monthly income, and a checkbox for LEAP qualification.

\*\*\*\*\*

ERC authorized agent Date Approved Verification POV Level %

JOB #: \_\_\_\_\_

**5. Client Authorization and Release:** I understand that although all materials used by ERC comply with government regulations for toxicity and fire retardation, the possibility of certain individuals having an adverse reaction to some fumes or dust does exist, and if one of these materials is ingested, particularly by a child, there is a possibility of a negative reaction. I understand that it is my responsibility to inform ERC of any medical condition that could be aggravated by dust or fumes prior to insulation/weatherization. ERC cannot perform any of these services until all forms, including this agreement, are properly signed by the homeowner and returned to our office. In the event of any willful misrepresentation the signatory may be held liable for all costs involved, including legal costs. **I agree to permit representatives of Energy Resource Center (also known as ERC) and Colorado Springs Utilities to inspect work done on my property in order to assure quality, efficiency, and safety of work done. In addition, I will allow Colorado Springs Regional Building Department inspectors to check any work which requires a permit.**

**I authorize the Energy Resource Center as Subcontractor for Colorado Springs Utilities** to process my application for weatherization and energy efficient services. I certify that all information provided on this application to determine my eligibility is true and complete to the best of my knowledge and I am enclosing the necessary income proof needed in order to qualify for HEAP services. I will notify ERC if I move from the address listed on this application, or if the home goes up for sale. *(ERC cannot weatherize homes that are for sale!)*

Ranch style  Split level  Two Story  Bi-Level  Tri-Level  Condo  Townhouse  
 Mobile  Modular  Modular on foundation

Furnace Location:  Basement  Crawlspace  Attic  Wall  Closet \_\_\_\_\_

Type Of Heating System:  Forced Air  Rinnai  Electric Baseboard  Wall / Spaceheater  
 Boiler  Gravity floor heater  other : \_\_\_\_\_

Hot Water Heater:  Gas  Electric  Propane Cooking Stove:  Gas  Electric  Propane

Exterior of home is:  Brick  Wood  Stucco  Vinyl Siding  Aluminum

How many bedrooms : \_\_\_\_\_ How many bathrooms: \_\_\_\_\_ How many kitchens: \_\_\_\_\_

Do you have a sprinkler system?  No  Yes If yes, is it automatically controlled  No  Yes

Do you have Solar panels?  No  Yes

Is anyone in the household on oxygen  No  Yes Allergies in household:  No  Yes

You will be contacted by phone, letter or e-mail to schedule your weatherization audit & insulation work. Someone over 18 must be present while the work is being done.

**\*\*\*You must be a Homeowner and Colorado Springs Utilities Customer in order to qualify for the HEAP program! You must be a SPRINGS UTILITIES water customer in order to qualify for low-flow toilets.\*\*\***

X \_\_\_\_\_  
**Client signature**

Return application to:  
 Energy Resource Center / 114 W. Rio Grande Street / Colorado Springs, CO 80903  
 (719) 591-0772 fax 591-0885



Colorado Springs Utilities HEAP Efficiency Weatherization Application

**PROPERTY OWNERS AUTHORIZATION TO WEATHERIZE**

I certify that **I am the owner** of the property located at: \_\_\_\_\_

I hereby authorize Energy Resource Center and its contractors to enter the property to perform a computerized energy audit and blower door analysis test. Weatherization may include any or all of the following: insulation of attics, walls or subfloor areas, caulking & sealing of the structure. Cleaning & adjusting of combustion appliances to improve safety & efficiency. Low-flow toilets and showerheads may be installed to replace existing appliances and leaking faucets may be repaired if you are a SPRINGS UTILITIES water customer. Refrigerators may be metered for efficiency. CO and smoke detectors may also be given per code & LED light bulbs.

(1) The owner releases ERC, its subcontractors, its Board of Directors and Colorado Springs Utilities from the responsibility for present or future damages incurred as a result of weakness of the property or mechanical defects of materials installed. **ERC has a one-year guarantee on any parts or materials installed.**

(2) If the attic area has existing knob & tube wiring, ERC will not be able to insulate over the existing wiring. ERC personnel will contact our Electrical Subcontractor to do a service call to assess the wiring and give ERC an estimate for the repair work needed.

**(3) Furnaces and hot water heaters will be inspected for safety. Unsafe conditions may require a replacement. Existing furnaces may be a candidate for efficiency furnace up-grade replacements upon inspection.**

**PROPERTY OWNERS INSULATION WAIVER:** ERC strongly recommends installation of wall insulation, if needed. A refusal to allow sidewall insulation constitutes a refusal of all weatherization services. If wall insulation is needed, the insulators may drill into the exterior or interior wall of the property. Exterior wall drilling is the usual procedure. Exterior holes will be plugged, sealed & painted as close as possible to the existing paint. ERC cannot guarantee a perfect color match due to variations in fading and the color matching process. If interior holes must be drilled, small cracks may appear depending upon the condition & type of wall material. I understand that interior holes will be sealed & patched, providing the wall with a paintable surface but that patching may not cover these small cracks or match the original wall texture. Painting the interior patches is the responsibility of the homeowner and not ERC. ERC will clean up general debris caused by our work. **Be advised, however, that adding insulation is inherently dusty and it will create some dust that must be cleaned up by the homeowner.**

\*\*\*\*\*

**OVERALL WEATHERIZATION AGREEMENT:** *I have read the above agreement & understand all the terms & conditions presented herein, & hereby grant permission to perform such weatherization measures as may be suited to this property under the standards established by the Colorado Energy Office Weatherization program and Colorado Springs Utilities.*

**I Agree to the above**

*I swear or affirm under the penalty of the laws of the State of Colorado that:*

I am a United States citizen     I am a Permanent Resident of the U.S.     I am lawfully present in U.S.

Homeowner signature: X \_\_\_\_\_ Date \_\_\_\_\_

**\*\*\*INCLUDE WITH THIS APPLICATION A COPY OF A COLORADO SPRINGS UTILITIES BILL COPY OF VALID COLORADO DRIVERS LICENSE, PASSPORT, OR MILITARY ID MONTHLY INCOME PROOF OR COPY OF LEAP AWARD LETTER\*\*\***

Return application to:  
Energy Resource Center / 114 W. Rio Grande Street / Colorado Springs, CO 80903  
(719) 591-0772 fax 591-0885 e-mail: carmenm@erc-co.org

