**Construction Drawing Process**

**Utilities Development Services Recommended Sequence of Activities**

- **Development Plan and/or Final Plat Approved**
- **Final plat recorded or Utility Addressing Plan (UAP) submitted to FIMS**
  - **Process for submitting a UAP**
- **Applicant submits UDCF to Springs Utilities for water modeling.**
  - **Process for submitting mylars to Fire Department and SERT for signatures (if applicable)**
  - **Engineer and applicant sign mylars**
  - **Applicant submits UDCF to Springs Utilities for water planning for modeling; return redlines to applicant.**
  - **Applicant submits Mylars to UDS for signature.**
  - **Applicant provides the necessary copies of approved plans to Inspections at LYSIC to begin construction.**
  - **Applicant submits UDCF of approved plans to Springs Utilities for natural gas and electric design.**
    - **Electric Load Data Form**
    - **Application for Gas and Electric Line Extension**
    - **Application for Elevated Pressure Approval**
    - **Application for Gas Service Line Approval**
  - **Applicant initiates Building Permit Review process**

- **Applicant schedules manhole assessments with Springs Utilities as necessary.**
- **Applicant prepares and submits Construction Plans for review to UDS (water & wastewater mains, utility service plans)**
  - **Checklists**
  - **Transmittal Form**
  - **Process for plan submittals**
  - **Grease Interceptor Sizing Form**
  - **Utility Locates**
  - **Enhanced Locating Services**
  - **Easements are recorded.**
- **Springs Utilities reviews plan; assigns project number and RMS number; routes water plans with fire hydrants to water planning for modeling; returns redlines to applicant.**
  - **Fire flow results provided to applicant.**
- **Applicant submits easement agreements and exhibits for review by UDS.**
  - **Submittal & Review Procedures for Easements by Separate Instrument**
  - **Easement forms**

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*Note that many of these processes may be done concurrently.*