



Colorado Springs Utilities
It's how we're all connected

PERMANENT EASEMENT AGREEMENT CHECKLIST

(Complete this checklist for all easements involving Colorado Springs Utilities as the grantee)

Project Name: _____

CSU Project Number: _____

Check (√) if completed; or (n/a) if not applicable

1) Use appropriate template for type of entity granting the easement (corporation, individual, etc.)
2) List the property owner(s) (grantor)
3) If a Deed of Trust exists on the property, include a joinder
4) List the signatory in the Notary Block. If a joinder is required, it must be notarized as well
5) Attach Exhibit A describing the burdened property
6) Attach Exhibit B describing the easement
7) Attach Exhibit C showing the easement drawing

Add any easement related comments below:

Signatures of surveying firm:

Easement drawn by (print name):

_____ **Date:** _____

Easement reviewed by (print name):

_____ **Date:** _____

To submit easements electronically, go to [Construction Drawing Review](#)