



COLORADO SPRINGS UTILITIES  
UTILITIES DEVELOPMENT SERVICES

2880 International Cir, Suite 210 • Colorado Springs, CO 80910  
Phone (719) 668-8111 [cca@csu.org](mailto:cca@csu.org) Fax (719) 668-8130

Date: \_\_\_\_\_

REQUEST FOR REMOVAL OF UTILITIES - DEMOLITION OR CONSTRUCTION

Property Address\*: \_\_\_\_\_

\*A single application may be submitted for bus shelters, traffic signals or multiple properties of one owner with a separate attachment of additional addresses

Property Use: Residential  Commercial

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Notify Upon Completion of Utilities Removal: Owner  Contractor

Requested Services for Removal:

- Electric
- Transformer
- Gas
- Water
- Wastewater

Notes: \_\_\_\_\_

**The Owner/Agent understands and agrees as follows:**

Owner/Agent requests that Colorado Springs Utilities' (Utilities) electric, natural gas, water and/or wastewater services servicing the property be disconnected prior to proposed demolition or construction.

\_\_\_\_\_ (the undersigned) hereby warrants that he/she is the  Owner or  Duly Authorized Agent of the Owner (either is referred to herein as "Owner/Agent") of the above described property and hereby authorizes Utilities to remove all requested electric, natural gas, water, and/or wastewater services to the above described property and to execute such work as may be necessary to insure the integrity of Utilities' systems and the safety of all concerned. Owner/Agent agrees at his/her expense to meet all Utilities' requirements, including but not limited to those standards and authorized procedures for removal of said utilities. Such standards may be obtained at [www.csu.org/work](http://www.csu.org/work) with us/construction standards.

*(The utility removals are typically completed in 5-10 business days, however, emergency service requirements may affect scheduling.)*

**ELECTRIC**

**Commercial Electric Service:** After Utilities has disconnected service from Utilities' side of the transformer, the Owner/Agent will have a licensed Electrician remove the Commercial Electric service wires from the secondary bushings at the transformer. This must be performed before any construction or demolition activities to protect the secondary bushings from damage.

**Residential Electric Service:** Utilities will remove the Residential Electric service wires from the transformer.

**NATURAL GAS**

Utilities will disconnect and cap the Natural Gas service line at or as close as possible to the property line.

**WATER (Please check one)**

**Inspections 719-668-3524**

- Service line to be reused within two (2) years:** Any service disconnection and reconnection must be in compliance with Utilities' Line Extension and Service Standards.
- Service line not to be reused:** If the water service line is not to be reconnected or reused, then the water service line and tap shall be removed by Owner/Agent back to the water main in accordance with Utilities' Line Extension & Service Standards for Water. If Utilities is required to remove the service line and tap, Utilities will invoice the Owner for all removal costs and main line repairs on a time and materials basis; and Owner/Agent will pay any such invoice within thirty (30) days of receipt.

*Inspection fees will be paid by the Owner/Agent to Utilities in accordance with Colorado Springs Utilities' Tariff*

**WASTEWATER (Please check one)**

**Inspections 719-668-3524**

- Service line to be reused within (2) years:** If the wastewater service line will be reconnected, Owner/Agent will have a Licensed Excavator remove and cap (water tight) the wastewater service line in compliance with Utilities' Line Extension and Service Standards and may require CCTV inspection to confirm the integrity of the service line.
- Service line not to be reused:** If the wastewater service line is not reconnected or reused, then the wastewater service line and tap shall be removed by Owner/Agent back to the wastewater main. If Utilities is required to remove the service line and tap, Utilities will invoice the Owner/Agent for all removal costs and wastewater main line capping on a time and materials basis; and Owner/Agent will pay any such invoice within thirty (30) days of receipt.

*Inspection fees will be paid by the Owner/Agent to Utilities in accordance with Colorado Springs Utilities' Tariff*

**GENERAL PROVISIONS**

The term "reconnection" as used in this Request for Removal of Utilities applies only when no alterations to the existing service connection points are required either by Owner/Agent or by current Utilities' Line Extension and Service Standards. If for any reason it should become necessary to reinstall or reconnect any of the utility services that have been disconnected pursuant to this Request for Removal of Utilities or

if such services later appear to have been wrongfully removed or discontinued at the Owner/Agent's request, the Owner/Agent agrees to indemnify and hold harmless Colorado Springs Utilities from any and all claims arising from the removal or discontinuance of said services and to promptly reimburse Colorado Springs Utilities for any and all costs or expenses incurred to reinstall or reconnect such services and any other applicable fees. Colorado Springs Utilities shall not be liable for delays in performing its obligations to the extent the delay is caused by an unforeseeable condition beyond its reasonable control without fault or negligence including strikes, riots, wars, floods, fires, explosions, acts of nature, or labor disturbances. This Request for Removal of Utilities is subject to the applicable provisions of the City Charter, City Code, ordinances, rules and regulations of the City of Colorado Springs as amended as well as applicable provisions of Colorado Springs Utilities' Tariff, as now in effect or hereafter amended. The laws of the State of Colorado will govern this Request for Removal and any interpretation or construction thereof. Owner/agent acknowledges that Colorado Springs Utilities is afforded protections of the Colorado Governmental Immunity Act, C.R.S. §24-10-101, *et seq.*

**Additional Fees:** Owner/Agent understands that there may be additional fees to reconnect utility service to the above described property and will pay any fees required.

Owner/Agent Signature \_\_\_\_\_ Address \_\_\_\_\_

State of Colorado )  
County of El Paso )

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, By \_\_\_\_\_  
*(Printed name of owner/agent)*

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

*Application may be submitted electronically, by mail or in person.*

*(For Colorado Springs Utilities Completion)*

Premise ID: \_\_\_\_\_ Bill ID: \_\_\_\_\_ Fees: \_\_\_\_\_  
Paid  Billed

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Electric Service : \_\_\_\_\_ Date: \_\_\_\_\_  
 Natural Gas Service : \_\_\_\_\_ Date: \_\_\_\_\_  
 Water Service : \_\_\_\_\_ Date: \_\_\_\_\_

Place of removal:  \_\_\_\_\_  Water main

Wastewater Service : \_\_\_\_\_ Date: \_\_\_\_\_

Place of removal:  \_\_\_\_\_  Wastewater main

Completed and Customer Contacted: \_\_\_\_\_ Date: \_\_\_\_\_