INFORMATION ABOUT THE WASTEWATER DISCHARGE QUESTIONNAIRE

Section 12-5-901:A of the Colorado Springs Utilities Wastewater Treatment Code and Part 403(f)(2) of the Code of Federal Regulations require the Industrial Pretreatment Section to assess the operations and discharge practices of Colorado Springs Utilities’ industrial customers. This questionnaire must be completed and returned no later than thirty (30) days after receipt.

- The questionnaire must be completed in its entirety. Incomplete questionnaires will not be accepted. If we are unable to obtain a completed questionnaire, we will be required to perform an inspection of your facility.

- The first page of the questionnaire asks for SIC or NAICS codes. "SIC" is an acronym for the Standard Industrial Classification that is a four-digit number used for statistical classification by the Federal government. “NAICS” is an acronym for the North American Industry Classification System, and is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. You must provide either the SIC code or NAICS code for your facility.

- Many companies have more than one utility account. For the purpose of this questionnaire, only account(s) with water and sewer charges are necessary. The letters "W" and "S" (as in W1C or S1C) denotes water and sewer accounts on the facility’s utility bill.

FAQs

1. Why did I get this survey?

As a publicly owned wastewater treatment facility, Colorado Springs Utilities is required by the Environmental Protection Agency (EPA), under the enforcement of the Code of Federal Regulations to:

(a) Identify and locate all possible industrial users which might be subject to our Industrial Pretreatment Program [40 CFR 403.8 (f)(2)(i)];
(b) Identify the character and volume of pollutants from these users [40 CFR 403.8 (f)(2)(ii)]; and,
(c) Notify these industrial users of all applicable pretreatment standards [40 CFR 403.8 (f)(2)(iii)]

To meet this requirement, we continuously review our customer base and send surveys to industries which fall into certain categories, or which we feel may have the potential to impact our wastewater treatment plants by way of the waste they discharge to the sanitary sewer system. Commonly, new businesses or businesses that have recently moved to a new location may be asked to complete a survey so that we may keep an inventory of what types of waste we are receiving at our treatment facilities. Many businesses that have previously completed surveys are asked to complete new surveys every few years so that we may be assured that all of the information submitted in the previous survey is still correct, and that no new operations have commenced since the last survey.

2. **Who should complete the questionnaire?**

Questionnaires are mailed to the water or sewer billing address; however, they may be completed by the owner of the property, property manager, tenant, or other authorized representative regardless of whether this person primarily works at this facility. The person completing the questionnaire must be knowledgeable enough about the facility and operations to accurately answer all questions. The individual who signs the questionnaire must have the authority to certify the accuracy of any information provided in official documents on behalf of the company.

3. **My facility only has restroom wastewater. Do I still have to complete the questionnaire?**

Yes. The Industrial Pretreatment Section must have completed questionnaires for all facilities from which they have requested so that we may classify the commercial/industrial facilities in our service area.

4. **My water is included in the rent that I pay to my landlord, and I don’t know what my consumption is.**

If this is the case, you may be able to ask your landlord for an estimate. If not please provide a rough estimate to the nearest thousand gallons per day.

For any additional questions, please call us at (719) 448-4800 and ask for the Industrial Pretreatment Section. Please mail completed questionnaires to us at the following address:

Colorado Springs Utilities
Industrial Pretreatment Section
701 East Las Vegas Street
Colorado Springs, CO 80903-4348