



BUSINESS LIGHTING and OCCUPANCY SENSOR Rebate Application 2022 Program Year

PROGRAM RULES AND QUALIFICATIONS

General Requirements

- The installation address must have active Colorado Springs Utilities (Utilities) commercial electric service. The application must be signed by the account holder or building owner. Rebates are paid as a credit to the account or check to the account holder or building owner.
- Qualifying equipment must be purchased during the 2022 program year. Due to changing priorities and limited resources, the Business Lighting Rebate will not be offered in 2023. Installation of new fixtures or lamps must be completed by November 15, 2022, as verified by the post inspection, to obtain the full rebate amount. Projects not fully completed will be paid on a prorated bases for the new fixtures or lamps installed at the time of the post inspection. Customers are responsible for requesting a post inspection prior to November 1, 2022.
- Complete application packages (Business Lighting Rebate Application and Lighting Data Worksheet) MUST be filled out COMPLETELY. Incomplete applications or worksheets WILL NOT be accepted. Requests for payment by check must be submitted with the initial application.
- Utilities is not responsible for lost, late, damaged, illegible, misdirected or postage-due applications.
- Pre-inspections are required for projects over thirty (30) fixtures. All existing fixtures or lamps that are listed on the lighting data worksheet must be in place for the pre-inspection. Any fixture or lamp that has been removed prior to the pre-inspection will be ineligible for a rebate. A project is defined as individual or multiple sites if they are done under one contract, purchase order or if work is started within 30 days of previously completed upgrades at the same or another site controlled by the same customer.
- The pre-inspection will occur between three (3) and ten (10) full business days from the receipt of the complete application package. An email notification will be sent with the results of the pre-inspection. Removal or demolition of the existing fixtures or lamps prior to a successful pre-inspection and receipt of an approval to proceed will result in denial of rebate for the removed fixtures or lamps.
- No more than sixty (60) fixtures at a single location may be rebated without a pre-inspection in the 2022 program year.
- Projects over 30 fixtures that fail to get a pre inspection will be paid based on the full rebate times 30 divided by the total number of fixtures. Post inspections will be required to determine the number of fixtures. All linear fluorescent fixtures will use T8 technology as a baseline. Detailed invoices for all work completed are required for payment of the rebate.
- Periodic progress reports may be required for larger rebates
- Post inspections will be completed within fifteen (15) full working days from the date the program manager is notified the work is complete.
- Projects with 30 or fewer fixtures must submit proof the work was done in the current program year. This will be in the form of receipts or invoices for the work performed.
- Purchase documents must clearly identify the approved equipment included on the Lighting Data Worksheet and include date of purchase, purchase price and quantity. Failure to provide invoices or receipts will result in denial of the rebate.
- Qualifying purchases do not guarantee approval of a rebate. Rebates are offered on a first come, first served basis and subject to availability of funds.
- Lamps, ballasts or fixtures rebated under this program are not eligible for additional rebates under any other Utilities incentive program.



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- Utilities reserves the right to remove non-complying participants from the program and the amount rebated will be charged back to the utility account
- Rebates may take up to eight (8) weeks to process.
- Payment of rebates is contingent on budget approval by City Council.
- All requirements of the program are subject to change at any time.
- Rebate limited to no more than \$300,000 per project.
- Each controlling legal entity is limited to no more than \$500,000 in lighting rebates per program year.

Equipment Requirements

- This program is for retrofit applications only and does **not** apply to new construction
- Qualifying equipment purchased & installed must be new. The purchase of products that are used, rebuilt, rented, exchanged, won as a prize, get one free offer, or purchased at auction (online or in-person) are **not** eligible.
- New Fixtures and or lamps must reduce total energy use. All added or removed fixtures must be included on the Lighting Data Worksheet.
- New fixtures or lamps must be LED.
- Existing fixtures cannot be abandoned in place. They must be removed. Unused tombstones must be removed.
- Removed fixtures cannot be reused or sold for reuse in the Springs Utilities electric service territory.
- For safety purposes, all lighting fixtures must be listed by a Nationally Recognized Testing Laboratory (UL, ETLus, CAus etc.). DLC and/or CE alone are not acceptable.
- It is the sole responsibility of the customer to take all necessary steps to ensure product(s) installation meets local, state and federal safety code requirements.
- Table and floor lamps plugged into the wall do not qualify.

Waste Management Requirements

- All rebate participants are individually and solely responsible for compliance with federal, state and local guidelines and requirements for proper equipment management, including but not limited to storage, transportation, recycling and disposal.

DISCLAIMERS

WARRANTY DISCLAIMER: Springs Utilities makes no representations or warranties about any make or model of equipment, including any warranties of merchantability, fitness for a purpose or energy efficiency. This rebate program is subject to change and/or discontinuation without notice. Springs Utilities reserve the right to inspect installation premises or request additional information/documentation prior to rebate payment. Springs Utilities is not liable or responsible for any act or omission of any contractor whatsoever.

LIMITATION OF LIABILITY: In no event, shall Springs Utilities be liable to Rebate Participant or any third party for any special, incidental, indirect or consequential damages, including loss of profits, loss of use or cost of replacement equipment associated with replacement of equipment and management of resultant wastes. Nothing in the Rebate Program shall be interpreted to limit or prevent the protections afforded to Springs Utilities under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq.

Colorado Public (Open) Records Act (CORA) - Springs Utilities is an enterprise of the City of Colorado Springs, therefore, Springs Utilities' records are public records open for inspection by any person at reasonable times, except as provided by the Colorado Public (Open) Records Act (CORA) or other laws. The CORA permits the denial of inspection of any records that contain personal and financial information of past or present users of public utilities.



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ACCOUNT HOLDER INFORMATION

Utility Account #: _____ Account Name: _____
(as shown on utility bill)

Business Name (as it is commonly known on the street): _____

Installation Address: _____ City: _____ State: CO Zip Code: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____
(If different from installation address)

Site Contact: _____ Email: _____ Phone: _____

STEPS TO RECEIVE REBATE

Call 719-668-5760 to verify the availability of funds.
Review the rules and complete the Application and Lighting Data Worksheet
You may electronically sign the form by clicking in the signature block.
You may need to upgrade to the latest edition of Adobe.
Save completed forms to your computer.
Email completed forms in their original file format to: rswope@csu.org.
The customer name must appear in the subject line.

- When the application is received, Springs Utilities will call the customer to schedule a pre-inspection for projects greater than thirty (30) fixtures.
- Call 719-668-5760 to schedule a post inspection for project greater than thirty (30) fixtures.

Signature certifies that 1) The account holder is solely responsible for the accuracy of the application; 2) have read and understand the program rules and requirements.

Customer / Account Holder Signature _____

Date: _____

Customer Phone Number: _____ Customer Email: _____

AFFIDAVIT OF LEGAL RESIDENCY IS REQUIRED UNDER COLORADO LAW (Sole Proprietorship only)

I swear/affirm under penalty of perjury under the laws of the State of Colorado that I am:

- a United States citizen, or
- a Permanent Resident of the United States, or
- am lawfully present in the United States pursuant to Federal Law.

**** INCLUDE A COPY OF YOUR APPROVED PHOTO ID ****

Signature Required: _____ Date: _____ Employee Verification _____

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit or prior to entering a contract with the state. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.