



Home Efficiency Assistance Program (HEAP)

1. APPLICANT INFORMATION:

Last name:	First name:	Age:
Street address:		
City:		Zip:
Primary phone #:	Other phone:	Email:
Mailing address (PO Box)		Zip:
Co-Applicant:		

2. HOUSEHOLD INFORMATION:

People living in home: # _____	Adults over 18: # _____	Elderly (60 or older): # _____
	Disabled: # _____	Children: # _____
☐ Single parent	☐ Married	☐ Widowed
☐ Veteran	☐ Native American	
Do you own and live in this home? ☐ Yes ☐ No		
Year built: _____		
Type of home:	☐ House	☐ Townhouse
	☐ Condo	☐ Mobile
	☐ Modular	
	☐ Central A/C	☐ Window A/C
	☐ Swamp cooler	☐ None
Type of heating system:	☐ Forced Air	☐ Boiler
	☐ Electric baseboard	☐ Other: _____
Has Energy Resource Center previously weatherized this home? ☐ No ☐ Yes _____		

3. COLORADO SPRINGS UTILITIES INFORMATION REQUIRED & ATTACH A COPY OF A RECENT UTILITIES BILL

Colorado Springs Utilities Account Number: _____
Check appropriate boxes: ☐ Natural gas ☐ Electric ☐ Water

4. QUALIFY BY LOW-INCOME PROOF OR LEAP Call ERC 719-591-0772 if you have any questions

***Provide monthly income proof or LEAP award letter	
☐ Income paystubs or proof for past 3 months for all persons in the household who receive income	
☐ Social Security award letter ☐ Retirement proof ☐ Annuity ☐ Alimony proof ☐ Child support	
☐ Disability award letter ☐ Workers comp proof ☐ Unemployment proof past 3 months	
☐ Self-employment business ledgers for past 3 months (net income will be calculated)	
Yearly Income: \$ _____	Monthly Amount: \$ _____
(before taxes)	(gross)
OR	
☐ Household receives LEAP	☐ ERC already has your LEAP proof
LEAP HH # _____ (provide copy of LEAP letter to automatically qualify)	

Energy Resource Center
Agent

Date Approved

Verification

POV Level %

HEAP JOB #: _____

5. Terms and Conditions:

- 5.1 Colorado Springs Utilities' Tariffs: The Home Efficiency Assistance Program ("HEAP") and this application and included terms and conditions incorporate and are subject to Colorado Springs Utilities' ("Springs Utilities") Tariffs and Utilities Rules and Regulations (collectively "Tariffs"), as the Tariffs are amended from time to time.
- 5.2 Governing Law: HEAP shall be construed in accordance with the laws of the State of Colorado without reference to conflict of laws, the Colorado Springs City Charter, City Code, Ordinances, or Rules and Regulations.
- 5.3 Limitation of Liability and Indemnification: In no event shall Springs Utilities or ERC be liable to Applicant or any third party for any direct, special, incidental, indirect or consequential damages, including but not limited loss of profits, loss of use or cost of replacement equipment associated with participation in HEAP. Nothing in this agreement shall be interpreted to limit or prevent the protections afforded to Springs Utilities under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq. Applicant agrees to indemnify and hold harmless Springs Utilities and ERC from any loss, liability, damage, or costs, including court costs and attorney fees, that Springs Utilities or ERC may incur due to participation in HEAP.
- 5.4 Warranty: ERC warrants the materials and/or parts installed through HEAP for a period of one (1) year from the date of installation. **All other warranties are expressly disclaimed.**
- 5.5 Voluntary Participation: Applicant agrees and understands that participation in HEAP is a voluntary decision made by Applicant and that Springs Utilities makes no representation, express or implied, that HEAP participation will result in decreased utility costs, as such costs are dependent on Applicant's utility usage and future utility rate changes.
- 5.6 Tax Responsibility: Applicant agrees that Applicant is solely responsible for any tax liabilities or implications Applicant is subject to through participation in HEAP.
- 5.7 Energy Resource Center: Applicant agrees and understands that work done through HEAP will be performed by the Energy Resource Center ("ERC") and its sub-contractors on behalf of Springs Utilities.
- 5.8 Applicant Status: Applicant must be, and confirms through this application that Applicant, is a Springs Utilities customer and owns the premises at which utility services is received and for which HEAP participation is requested. To qualify for HEAP benefits associated with a particular utility service (e.g., water, electric, natural gas), Applicant must be a customer of that service. The home must also have been constructed prior to or in 2006 and have an assessed value not exceeding 95% of the area median purchase price for single family housing for the Colorado Springs, Colorado U.S. Department of Housing and Urban Development (HUD) Metro Fair Market Rent (FMR) Area, as determined and reported by HUD for the preceding year. [HOME Homeownership Value Limits | HUD USER](#)
- 5.9 HEAP Materials and/or Equipment: Applicant agrees and understands that although all materials used through HEAP comply with government regulations for toxicity and fire retardation, the possibility of certain individuals having an adverse reaction to some fumes or dust does exist, and if one of these materials is ingested, particularly by a child, there is a possibility of a negative reaction. Applicant agrees and understands that it is Applicant's responsibility to inform ERC of any medical condition that could be aggravated by dust or fumes prior to insulation/weatherization.
- 5.10 Access and Inspection: Applicant authorizes Springs Utilities, Pikes Peak Regional Building Department, ERC, and its contractors to enter Applicant's property for the purpose of providing HEAP services.
- 5.11 HEAP Services: Include, but are not limited to, inspection of the home to assure quality, efficiency, and safety, resulting in potential repair and/or replacement of water, gas and electric equipment and/or appliances, in addition to improving insulation and air leakage issues where found.
- 5.12 Applicant Insulation Waiver: If needed, installation of wall insulation is included in the HEAP process. Applicant's refusal to allow sidewall insulation constitutes a refusal of all weatherization services. If wall insulation is needed, the insulators may drill into the exterior or interior wall of the property. Exterior wall drilling is the usual procedure. Exterior holes will be plugged, sealed, and painted as close as possible to the existing paint. ERC cannot guarantee a perfect color match due to variations in fading and the color matching process. If interior holes must be drilled, small cracks may appear depending upon the condition and type of wall material. Applicant understands that interior holes will be sealed and patched, providing the wall with a paintable surface, but that patching may not cover these small cracks or match the original wall texture. Painting the interior patches is the responsibility of the homeowner and not ERC's responsibility. ERC will clean up general debris caused by its work. **Note: Adding insulation will**

create dust. Applicant is responsible for cleaning up the dust.

5.12.1 If Applicant's home has existing knob and tube wiring, ERC may not be able to insulate due to safety concerns.

5.13 Applicant Authorization: Applicant, through submission of this application, authorizes ERC, as subcontractor for Springs Utilities, to process this application for weatherization and energy efficient services and, if approved, to commence weatherization under HEAP. Applicant certifies that all information provided on this application to determine Applicant's eligibility is true and complete to the best of Applicant's knowledge and that Applicant is enclosing the necessary income proof needed to qualify for HEAP services. Applicant will notify ERC if Applicant moves from the address listed on this application or if the home goes up for sale, as both circumstances would preclude approval of this application.

5.14 Application Evaluation: Following submission, this application will be evaluated. If the application is approved, Applicant will be contacted by phone, letter, or e-mail to schedule a weatherization audit and/or insulation work. Someone over 18 must be present at the premises while the work is being done.

HEAP AGREEMENT: *I have read the above agreement, understand all the terms and conditions set forth above, and grant permission to perform such weatherization measures as may be suited to this property under the standards established by the Colorado Energy Office Weatherization program and Colorado Springs Utilities.*

I Agree to the above

X

Applicant signature

Date

*****INCLUDE WITH THIS APPLICATION A COPY OF A COLORADO SPRINGS UTILITIES BILL, INCOME PROOF FOR THE PAST 3 MONTHS, OR COPY OF LEAP AWARD LETTER*****

Return application to:

**Energy Resource Center / 540 E. Cimarron Street / Colorado Springs, CO 80903
(719) 591-0772 fax (719) 591-0885 e-mail: carmenm@erc-co.org**